

Postage & Packaging charges related to RAD publications

Our publications *Dance Gazette*; *Focus on Members** and *Focus on Exams*** are produced and distributed three times per membership year in October, February and June. The RAD's membership year runs from 1 September to 31 August each year.

Members will not receive issues of our publications under the following circumstances:

- (a) Where a member's subscription remains outstanding 10 working days prior to the month of distribution.
- (b) If a member has changed address and has not informed the Membership team at least 10 working days prior to the month of distribution. It is the responsibility of the member to inform the RAD of a change of address.
- (c) If a member does not receive our publications, but fails to inform the Membership team within 60 working days of the distribution month.

If a member does not receive our publications for one of the above reasons a back issue may be requested, however members will be asked to pay an additional charge to cover the cost of postage & packing. The Postage & Packaging charges are as follows:

- UK - £2.95
- Europe - £2.95
- Rest of the world - £3.95

Digital versions of our publications are available to view in the Members' Area of www.rad.org.uk

* *Focus on Members* or an international equivalent is only sent in print to selected countries

** The February issue of *Focus on Exams* is a digital version only